

## 607 SUGGESTED AGENDA FOR CLUB BUSINESS MEETINGS

1. Call to order.
2. Welcome and Introduction of Guests.
3. Grace - If meal is to be provided.
4. Devotions
5. Sing Song
6. Secretary's Report:
  - Minutes of Previous Meeting
  - Approval
  - Matters Arising
  - Minutes of Previous Executive or Directors Meeting
  - Correspondence
7. Treasurer's Report:
  - Club's Financial Standing
  - Membership Dues
  - Bills Paid
  - Bills outstanding
8. Committee Reports:
  - Reporting Committees
  - Non Reporting Committees
  - Special Committees
9. Other Business
10. Adjournment

